

Lethbridge Community College
Computer Information Technology Advisory Committee
MINUTES
Wednesday, November 8, 2000
Lethbridge Community College - Sunflower Room - TE1202

Present:

Jimm Valentinsen, Tim Symes, Wanda McLean, Michael Verhage, Timothy Frantz, Stephen Graham, Rae Neufeld, Susie Kennedy, Jean Valgardsen, Barry Robinson, Noreen Volk, Terry Allred, Christine Matthews, Julie Crowe (recorder)

Regrets:

Brian Hood, Karen Morden-Babick, Gwen Seal, Sheryl Williams

Welcome:

J. Valentinsen welcomed all those in attendance, with a special welcome to the new members.

Approval of March 22, 2000 Minutes:

The minutes of the March 22, 2000 meeting were approved as previously distributed. S. Kennedy commented on the positive response received from having Sheryl Williams as acting Program Leader over the summer months.

Introduction of Members:

Introductions were made around the table. S. Kennedy gave a brief introduction of Brian Hood and Karen Morden-Babick, new members who were unable to attend. Member lists were distributed for confirmation of information. Updated lists will be distributed to members at the next meeting.

Action: J. Crowe

Member Profile Form:

S. Kennedy gave a brief overview of the member profile form and encouraged members of the committee to complete them if they had not as yet done so. The information contained on the forms will enable CIT instructors to use the knowledge base from the committee members to assist in the program.

ACCESS Funds:

S. Kennedy distributed a handout outlining the CIT ACCESS fund expenditures. Funds have been advanced by the College until ACCESS funds are received. B. Robinson reported on the lab upgrades. S. Kennedy, B.

Robinson, and T. Allred reported on the professional development courses that were taken over the summer, and the course S. Kennedy is currently taking.

CIT Non-Academic Requirements:

Discussion was held regarding the implementation of any physical requirements for industry suitability. J. Valgardson emphasized that any student has the right to enroll in any program, but the program must not compromise their outcomes for the students. A suggestion was made that a note be included in the calendar that states that there is a significant visual component for the program. The wording of the notation will be forwarded to J. Valgardson for approval prior to Academic Council submission.

Action: S. Kennedy

Review of CIT Majors

S. Kennedy distributed a handout to those in attendance outlining the proposed majors for the CIT program. Providing students with the opportunity to major will identify areas of expertise on parchments. The majors will target the following areas: Information Systems Development, Advanced Internet Technologies, and Computer Applications Programming. After much discussion committee members recommended dropping BUS 174 Problem Analysis from the program and providing procedural programming exposure to the students sooner and more in-depth. Visual Basic may be offered later in the program. S. Kennedy will be meeting with J. Valgardson later this month to further discuss program options. S. Kennedy will also discuss the proposed changes with students for their input. The committee will meet again in early January to review alterations to the majors.

Action: S. Kennedy

Review of "Problem Solving" for CIT Students:

Discussion was held on improving the problem solving skills of the practicum students. Using a model of problem solving was suggested as a means to improve student skills and outcomes. Further discussion to be held.

Student Report

The students reported that the lab upgrades have been very beneficial to the program and that everything is going well. S. Kennedy informed the members that she meets with the students after Advisory Committee meetings to inform them of any issues that have been discussed.

Next Meeting:

The next meeting has been scheduled for Wednesday, January 10 at 6:00 p.m.

Adjournment:

Meeting was adjourned at 9:05 p.m.