

**Lethbridge College**  
**Computer Information Technology Advisory Committee**  
**MINUTES**  
**Tuesday – October 18, 2011**  
**TE 1202 – Sunflower Room**

Present: Stephen Graham, Jimm Valentinsen, Raluca Paceana, Matt Lynch, Joel Mitchell, Nathan Sailer  
Students: Maxwell Clark (1<sup>st</sup> Year), Peter Carpenter (2<sup>nd</sup> Year )  
Faculty & Staff Alan Andron, Ray Friedman, Debbie Baggs, Marty Boogaart, Daryle Niedermayer, Barry Robinson,  
Terry Allred, Kelly Gorrill (Admin Support)  
Regrets: Dennis Sheppard, Ken Chapman, Jim Campbell, Fergus Raphael, Cal Koskowich

**1. Welcome & Introductions:**

Stephen welcomed everyone to the meeting and thanked them for coming.

**2. Adoption of Agenda:**

Adoption of the Agenda - Moved forward

**3. Adoption of Minutes (March 22, 2011):**

A motion to approve the Minutes of March 22, 2011 was made by Matt Lynch. The motion was carried.

**4. Business Arising from the Minutes:**

ITS Support for Student Projects – ITS will not support these projects. This is being handled by Alan Andron.

**5. College Wide & Staffing Update:**

Dennis was unable to be at this meeting but asked Alan to send a message along.

Dennis thanked everyone for their time and commitment to the Computer Information Technology program. Capital Campaign – Trades and Technology projects (New Building), Scholarships, New Library (21<sup>st</sup> Century), Challenging Budget Times this year – some smaller programs could be suspended this year. Our Chairs have been working on Academic Council Forms making changes to the Business Administration program and Golf Management program. Enrollment this year is about 3972 FLE which means Full Load Equivalent – our target is 4200 FLE. SLT (Senior Leadership Team – which consists of President, 2 Vice Presidents, Deans, Directors) has become much more involved with making decisions and setting a direction for the institution. Looking for Industry Partnerships (Sponsors for our scholarships, Donors for our Capital Campaign, Applied Research – Revenue generation opportunities, if you need specific training at a reasonable price, our students and instructors are available for this initiative).

**6. Program Review:**

Debbie collected information from many different groups, there were some concerns that came from this information and they are as follows: Update program outcomes, incorporate college wide outcomes, update course descriptions and course outcomes. Look at specific (ACC courses, Business Courses, CIT 270). Support for future directions - mobile, cloud, security. An overview of the CIT program review was given by Debbie. The advisory committee requested that someone with a management background be part of the group.

**7. Student Feedback:**

Peter (2<sup>nd</sup> Year) commented that Apache is hard, course load is pretty heavy but doable. Accounting is not a favorite class. Java & C++ are really cool – likes programming. The course load is more than last year. Maxwell (1<sup>st</sup> Year) commented that the Accounting course is important to take. His course load is more than in the Business program – pre tests on Angel & moodle are great.

**8. Directions & Opportunities:**

Minot State University – Transfer & Laddering Opportunities

Dennis Sheppard & Sandy Vanderburgh have been to Minot last year – Minot made the connection and wanted to work with Lethbridge College.

Doing online course delivery, it would be a great idea for some students who cannot get there.

**9. Marketing – Review of Brochures & Website etc.**

Alan apologized for not being able to get a copy of the new cluster brochure to show to the Advisory Committee – this year has a new picture and theme. We have a School of Business Facebook Page – all four programs will be under the School of Business (Business Administration, Computer Information Technology, Office Administration & Professional Golf Management). Anything newsworthy will be posted there. One challenge is that we have no Marketing Dollars this year, everything is done through Advancement now and they are marketing for the whole College community.

**10. Next Meeting Date & Time**

**Tuesday – March 20, 2012 in TE 1202 (Sunflower Room)  
6:00 PM – 8:30 PM**

**Meeting Adjourned: 7:30 PM**