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Lethbridge College
Computer Information Technology Advisory Committee
MINUTES
Tuesday – March 20, 2012
TE 1202 – Sunflower Room

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Present:	Stephen Graham, Jake Waiboer, Jimm Valentinsen, Raluca Paceana, Matt Lynch, Joel Mitchell, Nathan Sailer
Students:	Maxwell Clyke (1st Year), Peter Carpenter (2nd Year)
Faculty & Staff	Alan Andron, Debbie Baggs, Dennis Sheppard, Marty Boogaart, Daryle Niedermayer, Barry Robinson, Terry Allred, Kelly Gorrill (Admin Support)
Regrets:	Ken Chapman, Jim Campbell, Cal Koskowich

1. **Welcome & Introductions:**

   Stephen welcomed everyone to the meeting and thanked them for coming, round table introductions were done.

2. **Adoption of Agenda:**

   Adoption of the Agenda – Matt adopted the Agenda

3. **Adoption of Minutes (October 18, 2011):**

   A motion to approve the Minutes of October 18, 2011 was made by Matt Lynch seconded by Jimm Valentinsen. The motion was carried.

4. **Business Arising from the Minutes:**

   There is nothing to address.

6. **Program Review:**

   The program review process has been completed and released – this has been forwarded to the Dean, Faculty & V.P. of Academic. Debbie gave an overview of the recommendations that were suggested. If you would like a copy of the program review recommendations, please let Kelly know and I can send you a copy of this.

   Maxwell showed concern with the suggestion of removing ACC 170 –175 & MKT 188!

5. **College Wide & Staffing Update:**

   Staying connected with industry – IT professional shortages.
   Blended Learning strategy (Distributed Learning) – by 2013 all credit courses will have some form of Blended Learning in their curriculum (Face to Face, Full Distributed, Angel, Online Testing, Distributing materials online/Accepting materials online).
   College Wide Outcomes – High level skills that every student will walk away from this institution with, Debbie's area are looking at programs and trying to create an inventory of the outcomes and how they are being delivered and are they being met. Ultimately all programs will have an inventory of where these things occur, but also coming up with some sort of recognition of those outcomes so a student may come up with a portfolio showing 10 things that have been met or a designation on a transcript showing that this has been met or something (we are still working out the bugs).
   We have had some budget challenges this year and we are doing things differently, we haven't lost any positions again this year, so this is a good thing.
   Recruiting Plan – Life cycle of a student (how do we attract students & retain them).
   International Plan – Coordinate how we do international exchanges two way (Faculty & Staff) – how do we get international students on campus and how do we send our students to other places – recognizing more formally the value in the international experience. Studies have shown that students who have participated in an international exchange come back with a different perspective and they appreciate the different styles and they appreciate the value of what they are doing here. We also have a designated area that is our International Office & we have two individuals there to help students get set up with the exchange.

7. **Student Feedback:**
Peter Carpenter (2nd Year) – While on vacation in Mexico this year, I managed to run into some business owners/professionals, after some discussion I found that what they value most (more than any courses that had been done), was the practicum experience (they place more weight on that, than anything else).
Final Project - Having an actual client that you are working for and seeing that students are being productive. ACC170 – Peter commented that it should be kept in the program and not taken out – it is important for an entrepreneur to know how to do these things. MKT180 was fun and was enjoyed, but not sure how much was learned from that course. ACC 175 (Corporate Tax) – Peter was not sure why this would be needed in the CIT program unless a student wanted to follow in a Corporate Tax venue.

Fergus Raphael did not have any applications for Practicum this year and had to look elsewhere (this is the first time in years), not sure why students were not interested in applying.

Maxwell Clyke (1st Year) – Coming into this course as a mature student I didn't see a lot coming, but I think maybe offering a little more incentive to attend class that maybe students would take it a little more seriously. Daryle commented that there is a lot more social interaction than any other class, students will get together and study for exams, there has been a real stronger support group. Giving students some incentive at the beginning of the term, just to warn them that this program is serious and they won't be able to coast through. Maybe second year students should come into a first year's class and tell them how busy they are (give them a reality check).

At the beginning of the semester maybe some Advisory Members could come into the classroom and help with what used to be the IT Seminar?

8. **Marketing – Review of brochures & website etc:**
Not much to say about Marketing because things haven't really changed since the last meeting. We changed the imagery and the slogan to reflect the four different programs instead of it focusing on Business in general.

IT Mock Interviews & Meet & Greet to the CIT Graduates for 2012 – April 10, 2012.

9. **Next Meeting Date & Time:**
October 16, 2012   6:00 PM – 8:00 PM   Sunflower Room

Meeting Adjourned: **7:50 PM**