Computer Information Technology - Advisory Committee
September 30, 2014
IB2149

MINUTES

Present:	Fergus Raphael (Chair), Mathew Lynch, Dave Gelowitz, Jake Waiboer, Darren Eveleigh (on behalf of Sabina Visser)
Students:	Mike Stevens
Faculty/Staff:	Rita Halma, Stephen Graham, Barry Robinson, Terry Allred, Dennis Sheppard, Jackie Doherty
Regrets:	Cal Koskowich, Nathan Sailer
Recorder:	Lacey Gretchen

1. **Welcome & Introductions**
   Welcome and introductions were made around the table.

2. **Adoption of Agenda**
   Adoption of the agenda moved by Matt Lynch and seconded by Jake Waiboer. Carried.

3. **Adoption of Minutes**
   Adoption of the minutes moved by Matt Lynch and seconded by Jake Waiboer. Carried.

4. **College-wide Updates**
   Dennis shared that there was an overall slight increase in institutional enrollments by 6.5%. There have been a lot of institutional changes. There is currently an Acting-Registrar in place, as the prior incumbent resigned. The college's strategic planning that was started in March 2013 has led to a draft strategy document which shows the college's vision for the future. Part of that future state will be a heightened involvement with industry.

5. **Student Feedback**
   Mike Stevens shared with the committee that students are finding that they like Canvas more than Angel. Canvas has a better interface that is more inviting and better organized. The students are beginning to split in interests, i.e. programming, networking, etc. Current enrollment is 25 – 32 people. There appears to be a gap from networking to server work that they are currently doing. It's still early in the semester, so students have completed only one assignment per class so far. Mike noted that the assignments were seen as highly relevant and worthwhile.

6. **Program Updates**
   - **Enrollments**
     The CIT program reached full capacity for first year enrollments, 45 spots have been filled for 14FL and 13 spots for 15WN. Shoja Mazidi has become a full-time instructor with the CIT program.

   - **CIPS Accreditation Review**
     The CIT program underwent a review and received full accreditation status. The Executive Summary from the final CIPS report was shared with committee members. Suggested improvements were very manageable and are currently in the process of being implemented.

- **Proposed Curriculum Changes**
  It was noted that some changes are being proposed to ensure alignment of outcomes with industry standards, providing concept skills and authentic experiences for students. Several courses are being renamed, CIT-2268 was formerly an elective and is now a part of the required core curriculum, and a new Mobile App Development course will be added as an elective. In addition, the Business Writing course will be replaced with a Business Communication course, adding verbal presentations to the prior written focus. Advisory members strongly approved of these changes. Business Analyst will be added to the list of potential career opportunities listed with the program overview information. Matt made a motion to approve the changes and it was seconded by Jake.

- **Marketing**
  Marketing is currently focused on promoting the college as a whole institution and by school. Members suggested that marketing should ideally focus on the CIT program individually.

7. **Other**
   A discussion was held on the increasing relevance of geomatics (GIS) within the IT field and on how the CIT program could incorporate this as an elective option into the program's future curriculum. This will be investigated further.

8. **Membership – new member suggestions**
   Members are requested to connect with other individuals within the community to expand the membership list.

9. **Next Meeting Date & Time**
   The next meeting date was set for 6 pm on March, 2015.